

POSTGRADUATE DOMAIN LEAD (Palliative Care) Job Description

Position Summary:

The Domain Lead acts as an advisor and resource to the Family Medicine postgraduate training program, for a specific named domain of clinical care. He/she will work closely with the Site Directors and the Curriculum Director in this role, to ensure that residents in the program receive the best possible educational experience and are assessed appropriately, and that accreditation standards defined by the CFPC are maintained.

It is recognized that the Palliative Care Domain Lead serves a unique and important role as educational liaison to the Division of Palliative Care, and its affiliated clinicians. He/she will maintain relationships with key faculty in the Division, ensuring coordination, and alignment with other palliative care educational activities, and identifying opportunities for collaboration as appropriate.

Qualifications:

Faculty member in the Department of Family Medicine

Commitment to continuous learning and the educational objectives of the CFPC

Experience in postgraduate education and competency based medical education an asset

Notable clinical expertise and training in Palliative Care

The exceptional candidate will ideally hold specialized designation (CAC) in Palliative Care as well as maintaining a family practice

Resource Requirements:

Adequate protected time

- ½ day per week, stipended appropriately

Appropriate administrative support

Financial support to attend FMF or Advanced Learning in Palliative Medicine conference, yearly

Term:

3 years (once renewable), with annual review

Accountable to the Curriculum Director and the Postgraduate Program Director.

Specific Responsibilities:

1. Work in collaboration with the Curriculum Director to oversee the FM postgraduate curriculum pertaining to Palliative Care. This includes clear articulation of competency-based objectives.
2. Support and oversee curriculum mapping and delivery to ensure a consistent, comprehensive, and high quality experience across all sites in the program.
3. Work in collaboration with the Assessment Director to ensure appropriate resident assessment processes and tools that capture identified competencies and EPAs associated with the Palliative Care curriculum, are in place.

4. Work with individual Site Directors in support of related clinical experiences, in order to:
 - a. Ensure adequacy and consistency of educational resources in all sites, including support for rotation development as required.
 - b. Ensure ongoing program and faculty evaluation is conducted and reviewed.
 - c. Implement curriculum revisions in response to local feedback or quality improvement initiatives.
 - d. Ensure regular check-in meetings and/or communications with appropriate individuals (including palliative care mentors, where applicable).
5. Work with the Curriculum Director (and others as required) to ensure that the curriculum map pertaining to Palliative Care is complete. This may include planning for supplemental exposures (ie: during Block 7, Academic Half Day, or MHBS).
6. Work in collaboration with the Curriculum Director to make recommendations to REC for revisions and innovations to educational experiences.
7. Act as a resource for all faculty, educators or residents who require support with curriculum, resources or resident education.
8. Act as a liaison and conduit between the FM Residency Program and the Division of Palliative Care in order to maintain relationships, coordination and alignment of educational activities, and identify opportunities for broader collaboration when possible.
9. Liaise with the CFPC, as indicated, on specific curriculum issues, including attendance at important meetings and workshops. Scan nationally and internationally for best practice and curriculum innovations that may be beneficial to the program. Disseminate information about local McMaster FM innovations as appropriate.
10. Actively participate in Internal Reviews and Accreditation process.

Committees:

1. Member, Postgraduate FM Curriculum Committee
2. Member, Division of Palliative Care Education Coordinator's Meeting
3. Residency Education Committee- by invitation- receive minutes
4. Any working groups or committees as required by the Curriculum Director